



# INCOMING INTERNATIONAL STUDENT-ATHLETE CHECKLIST



## Welcome to the Cougar family!

Congratulations on your decision to attend the College of Charleston. To help you make a smooth transition to the College of Charleston campus, it is very important to follow and complete this checklist.

### ADMISSIONS (843-953-5670)

- \_\_\_\_\_ 1. Complete admissions application form online at [www.applyweb.com/apply/charles/indexa.html](http://www.applyweb.com/apply/charles/indexa.html)
- \_\_\_\_\_ 2. Pay \$50 online application fee\*.
- \_\_\_\_\_ 3. Have your high school send an official, in-progress high school transcript. Also, send all high school attended transcripts.
- \_\_\_\_\_ 4. Your ACT/SAT test scores need to be sent directly from the testing companies to Cof C.  
**ACT code: 3846**                      **SAT code: 5113**
- \_\_\_\_\_ 5. After graduation, send a final high school transcript showing graduation date.
- \_\_\_\_\_ 6. Submit a copy of foreign transcript in English in addition to foreign credit evaluation (WES or AACRAO).
- \_\_\_\_\_ 7. If you are **NOT** from USA, UK, Ireland, Canada, New Zealand, Australia or US territory and your first language is not English, you will need to submit a TOEFL or IELTS test results.

**International student-athletes will have additional requirements, as stated on the admissions application. \*Student-Athlete must pay application and orientation fees. NCAA rules prohibit athletic departments from paying this fee for scholarship student-athletes (NCAA Bylaw 15.2.1.4)**

### NCAA ELIGIBILITY CENTER (877-262-1492)

- \_\_\_\_\_ 1. Register with the NCAA Eligibility Center by web: <https://web1.ncaa.org/eligibilitycenter/common/>
- \_\_\_\_\_ 2. Request an official transcript, from all high schools attended, to be sent directly to the NCAA eligibility Center.  
(fax or unofficial copies are NOT acceptable)
- \_\_\_\_\_ 3. Request official ACT or /and SAT test score report to be sent directly to the NCAA Eligibility Center.  
(Eligibility Center ACT/SAT code: 9999)  
  
ACT Website: [www.act.org](http://www.act.org)                      SAT website: [www.collegeboard.com](http://www.collegeboard.com)
- \_\_\_\_\_ 4. Don't forget to answer the Amateurism questionnaire and finalize your questions
- \_\_\_\_\_ 5. Immediately after graduation, have a final transcript sent to the NCAA Eligibility Center showing graduation date

### ORIENTATION (843-953-2017)

- \_\_\_\_\_ 1. Register for the earliest orientation session through your CougarTrail account (you must be fully admitted)  
An orientation fee\* of \$75 must be paid to attend.
- \_\_\_\_\_ 2. Within a week your orientation session will be posted to your CougarTrail account, notify your Head Coach of your session date.

### FINANCIAL AID (Optional, but recommended)

You may be able to receive financial aid. To determine this, you will need to complete the **Free Application for Federal Student Aid (FAFSA)**. This form can be obtained from the internet at [www.fafsa.ed.gov](http://www.fafsa.ed.gov).

**If you have any questions, please contact our office.**

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